

The meeting of the Board of Commissioners was held on Monday, October 17, 2011, at the Upper Pottsgrove Township Administrative Office, 1409 Farmington Avenue, with Commissioners Dolan, Noll, Miller, Spaide and Taylor present. Also present were Township Solicitor Charles D. Garner, Jr., Police Chief William A. Moffett, Township Engineer Peter Eisenbrown, Public Works Director Frank Quinter, Township Manager Jack P. Layne and Township Secretary Cynthia Saylor. Mr. Taylor called the meeting to order at 7:00 P.M. There were 5 people and a Mercury reporter present in the audience.

MOMENT OF SILENCE - Commissioner Taylor requested a moment of silence in honor of the men and women who have served and are currently serving our county in the armed forces.

PLEDGE OF ALLEGIANCE - Those assembled pledged allegiance to the flag.

PUBLIC COMMENT: None

REPORTS:

EMERGENCY SERVICES - Commissioner Noll reported a copy of the monthly Police Report will be posted on the bulletin board.

PLANNING & ZONING - Commissioner Taylor reported the Planning Commission did not meet this month.

PUBLIC WORKS REPORT - Commissioner Spaide reported the Public Works Department responded to numerous call outs due to recent heavy rains, cleaned debris from the storm inlets before and after heavy rains; cleaned up downed trees and branches throughout the Township; patched and compacted potholes on North Hanover Street; cleaned and painted pavilion and picnic tables prior to Community Day and continued with mowing all Township parks and open space.

PARKS, RECREATION AND OPEN SPACE REPORT - Commissioner Miller reported that there have been numerous wash outs due to the heavy rains and expressed his thanks to the Public Works Director for purchasing the pipe needed at Sunset Park. Mr. Miller stated that he met with an Eagle Scout who is interested in building benches and fitness stations.

ADMINISTRATION REPORT - Commissioner Dolan stated he had nothing new to report.

ENGINEER'S REPORT - Township Engineer, Pete Eisenbrown stated a copy of the monthly Engineer's report would be posted on the bulletin board.

SOLICITOR'S REPORT - Attorney Garner stated that his monthly activities will be discussed during the meeting and are listed on the agenda.

TOWNSHIP MANAGER'S REPORT - Mr. Layne reported he assisted in coordinating efforts regarding ongoing Police Department negotiations; supported efforts to prepare and submit the required documentation for the PENNVEST program; assisted in efforts to provide for the construction of a digital billboard and assisted in efforts to provide for a successful Community Day.

TOWNSHIP MANAGER'S REPORT CONT'D - Mr. Layne expressed his thanks and appreciation to everyone involved with the Community Day festivities. Mr. Layne noted a decrease in attendance at this year's Community Day and suggested looking into changing the date for next year. As a follow up from the last meeting; Mr. Layne reported the carriers on the cell tower located at 1420 Heather Place are AT&T, Sprint/Nextel, and T-Mobile; on the Smola tower the carrier is Metro PCS and on the Hillside Aquatic tower the carriers are T-Mobile and Clearwire. Commissioner Miller expressed his concern that the seven (7) trees have not been planted at TH Properties. Engineer Pete Eisenbrown stated that the Site Manager for TH Properties has agreed to plant nine (9) trees at Coddington View.

MONTHLY FINANCIAL REPORTS - Mr. Layne reported that as of September 30, 2011, the Township has received 79% of the budgeted revenues and has expended 68% of the budgeted expenditures.

NEW BUSINESS:

DISCUSSION AND POSSIBLE APPROVAL OF THE PROPOSED CORRECTIVE ACTION PLAN FOR SUBMITTAL TO THE POTTSTOWN BOROUGH AUTHORITY - Chris Hannum, LTL Consultants, was present to discuss the minor modifications to the proposed Corrective Action Plan. Attorney Garner explained that since the September meeting there has been some discussion between the Engineers from both the Township and the Borough Authority with regards to minor modifications to the proposed Correction Action Plan. After further discussion, a motion by Dolan, seconded by Spaide, to approve and adopt the Corrective Action Plan as described in the letter from LTL Consultants dated October 3, 2011, including the correspondence, the plan, the schedule and the map. All aye votes.

DISCUSSION AND POSSIBLE APPROVAL OF THE PROPOSED 2011-2012 SCHOOL RESOURCE OFFICER AGREEMENT WITH THE POTTS GROVE SCHOOL DISTRICT - A motion by Noll, seconded by Miller, to approve the 2011-2012 School Resource Officer Agreement with the Pottsgrove School District. All aye votes.

DISCUSSION AND POSSIBLE ACTION REGARDING THE APPROVAL OF A RESOLUTION IN SUPPORT OF RENEWING THE GROWING GREENER PROGRAM - RESOLUTION #600 - A motion by Miller, seconded by Dolan, to approve a resolution in support of renewing the Growing Greener Program. All aye votes.

OLD BUSINESS:

DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED AMENDMENT TO THE BOERNER SUBDIVISION FINAL PLAN - Commissioner Taylor explained the proposed amendment to the Boerner Subdivision would allow the Developer to move forward by waiving certain fees pertaining to open space and road improvements. He further explained that once the project is finished the Township would get approximately \$62,000 from thirty three (33) additional households paying taxes and thirty three (33) additional sewer customers. A motion by Dolan, seconded by Noll, to amend the Final Plan approval for the Boerner Subdivision waiving the fees as outlined in the letter from Danny Jake Corporation dated October 6, 2011, and requiring the initiation of the construction of the project within two (2) years and subject to the execution of an Agreement between the Township and the Developer to confirm this understanding. All aye votes.

In response to a question from **DIANA UPDEGROVE, 1404 Farmington Avenue**, regarding road completion; Attorney Garner explained that under the Agreement the Developer would still be required to pay a \$20,000 fee in lieu of road improvements; however, the internal roads will all get built as part of the project.

DISCUSSION REGARDING THE PROPOSED 2012 ANNUAL BUDGET - Matt Dallas, Dallas Data Systems outlined the minor changes to the proposed 2012 annual budget and noted a deficit in the General Fund in the amount of \$134,466. Mr. Dallas stated that since the last meeting the township has received quotes from all of its insurance carriers. He further stated that there is a \$20,000 increase in the amount originally budgeted for the School Resource Officer and also noted a change in the amount transferred from the Sewer Fund. Mr. Dallas explained that we are estimating future year's transfers to the Sewer Fund based on the current year's actual expenses. It was noted that there were no significant changes with regards to General Fund expenses. Mr. Dallas stated that most departments are currently under budget (2011) and noted that the township is under spending but the reduction in revenues is happening faster than the reduction in expenses. With regards to the State Fund; Mr. Dallas advised that we are anticipating an additional \$50,000 in projected cash reserve. Township Manager, Jack Layne, stated that he has applied for reimbursement in the amount of \$88,000 for expenses incurred during hurricanes "Irene" and "Lee" and noted any reimbursement would be for the 2011 calendar year. With regards to the Sewer Fund; Commissioner Taylor noted that the \$70,000 expense for the "dryer project" has been removed from the Sewer Fund and is designated as a Capital expense. When Commissioner Dolan asked how money gets into the Capital Fund; Mr. Dallas explained that the money in the Capital Fund is actually prior year's borrowings. He further explained that the debt service is paid from the Sewer Fund and noted that the majority of the debt is from sewer related projects.

Commissioner Taylor provided a worksheet to the members of the Board outlining several options which would allow the township to save money by working with the employees' benefits. When Commissioner Taylor asked the Board members for their comments; Commissioner Noll stated that both he and Mr. Taylor were on the same page in their thinking with regards to saving money. Mr. Noll said he would rather look at cutting expenses "in house" before implementing a tax increase to the residents. There was a brief discussion with regards to a possible increase in the amount of co-pays for health care paid by the employees. Attorney Garner referenced the status of the on-going police negotiations and stated this matter would be discussed in Executive Session. He further stated that depending on the outcome of the negotiations there is the possibility that the Township may have two (2) health care plans. Commissioner Taylor stated that it is his hope, when it is all said and done, that the employees do not have less income next year than this year.

OTHER PUBLIC COMMENT: None

COMMISSIONER COMMENTS: None

PAYMENT OF BILLS - A motion by Dolan, seconded by Spaide, to approve the Bill List dated October 17, 2011, for General Fund in the amount of \$34,092.31; Fire Fund in the amount of \$3,404.01; Sewer Fund in the amount of \$12,519.43; Open Space Fund in the amount of \$906.13; Escrow Fund in the amount of \$675.64; Capital Fund in the amount of \$38,636.89; State Fund in the amount of \$518.92 and Escrow Fund in the amount of \$1,998.64. Total Expenditures - \$92,751.97. All aye votes.

Minutes - Board of Commissioners

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October 17, 2011

APPROVAL OF MINUTES - October 3, 2011 - A motion by Spaide, seconded by Dolan, to

approve the minutes of the October 3, 2011, meeting as presented. All aye votes.

EXECUTIVE SESSION - At 7:58 P.M. Commissioner Taylor reported the Board would meet in Executive Session to discuss
The meeting reconvened at 9:00 P.M. with no action being taken.

ADJOURNMENT - There being no further business, a motion by Spaide, seconded by Dolan, to adjourn the meeting at 9:02 P.M. All aye votes.

Respectfully submitted,

Cynthia H. Saylor
Township Secretary