

**Minutes - Board of Commissioners Reorganization Meeting
Upper Pottsgrove Township**

January 6, 2014

The reorganizational meeting of the Board of Commissioners was held on Monday, January 6, 2014, at the Upper Pottsgrove Township Administrative Offices, 1409 Farmington Avenue, with Commissioners Spaide and Taylor present. Also present were Township Secretary Cynthia Saylor, Attorney Matthew Ovey and Police Chief William A. Moffett. Commissioner Taylor stated we are waiting for Judge Saylor to administer the oath of office to the newly elected Commissioner and re-elected Commissioners Miller and Noll.

PUBLIC COMMENT:

KEITH KEHL - 1941 Gilbertsville Road - Reported that there is water running over the road on Moyer Road just past Ming Drive.

GREG CHURACH - 144 Snyder Road - Reiterated Mr. Kehl's concern with regards to Moyer Road. Commissioner Spaide stated she would discuss the matter with the Public Works Director.

JIM KAPINSKI - 1958 Yarnall Road - Expressed his concern that someone has removed High View Lane from the Township maps and noted that the emergency services will be unable to locate those residents living there. Mr. Kapinski noted that Coolidge Avenue is not an ordained street and it appears on the Township maps. He further noted that the township maps are part of his evidence in his court case against the Township.

OATH OF OFFICE - The Honorable Maurice Saylor administered the oath of office to newly elected Commissioner Schreiber and re-elected Commissioners Miller and Noll.

APPOINTMENT OF THE PRESIDENT OF THE BOARD OF COMMISSIONERS - Attorney Ovey, who works with Attorney Garner, opened nominations for President of the Board of Commissioners. Nominations were closed. A motion by Miller, seconded by Noll, nominating Elwood Taylor as President. All aye votes.

APPOINTMENT OF THE VICE PRESIDENT OF THE BOARD OF COMMISSIONERS - Commissioner Taylor opened nominations for Vice President of the Board of Commissioners. Nominations were closed. A motion by Miller, seconded by Schreiber, nominating Renee Spaide as Vice President of the Board of Commissioners. All aye votes.

CALL TO ORDER - Commissioner Taylor called the meeting to order at 7:12 P.M. There were 50 people present in the audience.

MOMENT OF SILENCE - Commissioner Taylor requested a moment of silence in honor of the men and women who have served and are currently serving our country in the armed forces.

PLEDGE OF ALLEGIANCE - Those assembled pledged allegiance to the flag.

PUBLIC COMMENT: None

MICHELLE REDDICK submitted and read her letter of resignation as Tax Collector of Upper Pottsgrove Township.

NEW BUSINESS:

APPROVAL OF APPOINTED POSITIONS AND APPOINTMENTS TO BOARDS/COMMISSIONS - A motion by Noll, seconded by Miller, to approve the following appointments ~ Cynthia Saylor as Township Secretary and Township Treasurer, Dennis Elliott/Vacancy Board, Linda Coleman/Township Open Records Officer, Martin Schreiber and Renee Spaide/Fire Committee, Matt Dallas/Open Space & Recreation Board, Susan Thompson/Open Space & Recreation Board, Dennis Elliott/Open Space & Recreation Board, Nancy Toothacher/Open Space & Recreation Board, John Bealer/Planning Commission, Renee Spaide, Pottstown Metropolitan Regional Planning Committee, Elwood Taylor/Pottstown Metropolitan Regional Planning Committee, Edward O'Brien, Jr./Sewer & Water Committee, Herb Miller/Pottsgrove Regional Recreation Commission, Barry Kerchner/Zoning Hearing Board Solicitor, Jon Daywalt/Animal Control Officer, Charles D. Garner Jr./Wolf, Baldwin and Associates/Solicitor and LTL Consultants/Engineer. All aye votes.

When **KEITH KOCHER, 1412 Farmington Avenue**, questioned whether there would be a temporary appointment to take Mr. Layne's position on the Fire Committee; Commissioner Taylor stated that would be determined at a later time.

RESOLUTION #636 - John P. DahDah to serve as a member of the Upper Pottsgrove Township Zoning Hearing Board ~ term to expire December 31, 2016. A motion by Miller, seconded by Spaide, to appoint John P. DahDah to serve on the Zoning Hearing Board until December 31, 2016. All aye votes.

ACCEPTANCE OF RESIGNATION OF TOWNSHIP MANAGER, JACK LAYNE - A motion by Spaide, seconded by Miller, to accept with regret, the resignation of Township Manager, Jack Layne. All aye votes.

MOTION TO APPROVE AND AUTHORIZE EXECUTION OF RESIGNATION AGREEMENT AND RELEASE - A motion by Spaide, seconded by Miller, to approve and authorize the execution of the Resignation Agreement and Release. All aye votes.

APPROVAL OF PROPOSED 2014 COMMITTEE/BOARD MEETING SCHEDULE - A motion by Spaide, seconded by Noll, to approve the proposed 2014 Committee/Board meeting schedule as presented. All aye votes.

MOTION TO APPROVE AND AUTHORIZE THE EXECUTION OF ADDENDUM TO AGREEMENT OF SALE WITH HILSEE REAL ESTATE PARTNERSHIP, LP TO EXTEND CLOSING UNTIL JANUARY 31, 2014 - A motion by Miller, seconded by Noll, to authorize the execution of Addendum to Agreement of Sale with Hilsee Real Estate Partnership, LP to extend closing until January 31, 2014. Aye votes: Miller, Noll, Spaide and Taylor. Abstain: Schreiber. Motion carried.

OLD BUSINESS:

DISCUSSION AND POSSIBLE APPROVAL OF A PROPOSAL BY THE MEYNER CENTER TO ASSIST IN THE RECRUITMENT OF A NEW TOWNSHIP MANAGER -

David Woglom, Associate Director, the Lafayette College Meyner Center, was present to discuss his proposal to assist the Township in recruiting a new Township Manager.

COMMISSIONER SPAIDE - Questioned the length of time involved in hiring a new Township Manager. Mr. Woglom stated between three (3) to four (4) months.

DENNIS ELLIOTT - 576 Evans Road - Questioned whether anyone could serve as Interim Manager. Commissioner Taylor stated that we are currently managing in-house.

FRANCE KRAZALKOVICH - 92 Stonehill Drive - Questioned whether the new Township Manager would be required to live in the Township.

A motion by Noll, seconded by Miller, to accept the proposal by the Meyner Center to assist in the recruitment of a new Township Manager. Aye votes: Noll, Miller, Spaide and Taylor. Nay: Schreiber. Motion carried.

EXECUTIVE SESSION - At 8:40 P.M. Commissioner Taylor stated the Board would be meeting in Executive Session with no decisions being made. The meeting reconvened at 9:28 P.M.

ADJOURNMENT - There being no further business, a motion by Noll, seconded by Spaide, to adjourn the meeting at 9:30 P.M. All aye votes.

Respectfully submitted,

Cynthia H. Saylor,
Township Secretary