

**Minutes - Board of Commissioners Meeting  
Upper Pottsgrove Township**

**June 20, 2016**

The meeting of the Board of Commissioners was held on Monday, June 20, 2016, at the Upper Pottsgrove Township Administrative Offices, 1409 Farmington Avenue, with Commissioners Elwood Taylor, Herbert Miller, Jr., Martin Schreiber, France Krazalkovich and John Bealer present. Also present were Solicitor Charles D. Garner, Jr., Public Works Director, Francis Quinter and Township Manager, Carol R. Lewis. The meeting was called to order at 7:00 p.m.

**MOMENT OF SILENCE** - E. Taylor requested a moment of silence in honor of the men and women who have served and are currently serving our country in the armed forces.

**PLEDGE OF ALLEGIANCE** - Those assembled pledged allegiance to the flag.

**PUBLIC COMMENT:**

**ANGIE BRIDI – 1871 Yarnall Road** – Reported to the Commissioners that since the Township did work she has standing water on her property and they are concerned about the zika virus. She submitted another letter outlining her concerns. She was advised that the Commissioners have seen her letter and they will be discussing the matter in Executive Session.

**SUE DAVIS, Director of Pottstown Public Library**, reported that they are currently in the middle of construction and the public has been very understanding. They are operating out of the Children’s Library at the present. They are holding their Summer Reading Programs off-site at the Althouse Arboretum, Art Fusion, the Wyndcroft School and other places. The renovations currently underway are a \$650,000 project; of which \$300,000 came from a Keystone Grant from the State, monies from the Friends of the Library and Capital Reserve to make up the difference. They anticipate a September completion date. She thanked the Board of Commissioners for their support of the library.

**REPORTS:**

**EMERGENCY SERVICES LIAISON** - M. Schreiber reported that the SRO is back on the streets since school is out. Police activity is up. The officers will undergo Active Shooter Training. The new police unit arrived and the new UTV for the Fire Company has also arrived; they are waiting for the skid unit. Tickets are up which they hope helps slow people down as there have been a lot of accidents lately. Motion by M. Schreiber seconded by J. Bealer and unanimously carried to appoint France Krazalkovich to the Fire Committee.

**PARKS, RECREATION AND OPEN SPACE** – H. Miller presented the Open Space Report. The Fishing Rodeo was very successful and the Board plans to make it an annual event. Dennis Elliott wanted to thank Rita’s Water Ice, the Farm and Tractor Supply Store and Burger King for contributing prizes for the event. F. Quinter thanked the Board members, Township Manager and the volunteers who helped spread the mulch at Heather Place Park. M. Schreiber has done some research on the cameras for the parks and they would need electric. They could also go with trail cameras which would not need dedicated electric. H. Miller was concerned that the Park Rules sign does not mention dogs needing to be on leashes. F. Quinter advised that Cabella’s has a trail camera that is \$179 and includes the

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batteries. They are motion detected. Residents should be advised to contact the Police Department when they see a problem at the park.

**ZONING & ADMINISTRATION** - E. Taylor discussed the zoning amendments concerning the SR100 Overlay. He suggested that Staff be directed to prepare the necessary paperwork to allow for the overlay. J. Bealer explained that they would not be granting any zoning change at this time but preparing the documents to be reviewed by the Planning Commission and the Board of Commissioners. It would not change the R-80 zoning but would open to more density along SR100. They discussed the difference between Age Targeted and Age Restricted. Motion by J. Bealer seconded by F. Krazalkovich to authorize Staff to prepare the required paperwork. The motion passed with M. Schreiber and H. Miller voting nay.

**PUBLIC WORKS** – H. Miller presented the report. Paving is complete and came out well. The crew is a little behind on pothole patching and mowing. E. Taylor advised that there was a request to reduce the speed limit from 35mph to 25mph on North State Street due to the fact that there is essentially a cul-de-sac on that street as of now. He advised the Board that LTAP would conduct the study for free but it may not be done quickly. Motion by F. Krazalkovich seconded by H. Miller and unanimously carried to conduct the study. H. Miller requested that the Chief look at other streets to see if there are speeds that should also be reduced.

**SEWER & WATER** – J. Bealer advised the Board that the Committee will now meet on the first Tuesday of each month so that they have any actions necessary for the Board of Commissioners meeting. There are two (2) properties that want to make improvements to their property. All costs for engineering are born by the property owner. A slow flow treatment facility is proposed on the Walters property located at 614 Mock Road. C. Garner explained what would be involved in the Planning Module. 1617 Farmington Avenue would like to connect to sewer. Motion by M. Schreiber seconded by J. Bealer and unanimously carried to allow 1617 Farmington Avenue to prepare an easement to cross township open space to allow them to connect to the sewer. J. Bealer then reported that he toured the Pottstown Plant in June and that it was very interesting. He encouraged the other Commissioners to tour the Plant if they get an opportunity.

**INTERGOVERNMENTAL RELATIONS** - F. Krazalkovich advised the Board that the School Board will be discussing the moving of the polling place at their next meeting. They may have to amend their school calendar due to the fact that the Superintendent does not want students in school during the Primary Election. He plans to attend the meeting. D. Elliott asked if there was any more talk about voter ID. F. Krazalkovich explained that the Supreme Court declared it unconstitutional.

**ENGINEER'S REPORT** – M. Schreiber asked why Sprogel's Run was still on the report. It was explained that it stays on there until the subdivision is complete. There has not been any action lately but may be some in the near future.

**TOWNSHIP MANAGER** – C. Lewis advised the Board that her report is included in their packet.

**CONSIDER APPROVAL OF DOCUMENT DISPOSAL RESOLUTION** - Motion by M. Schreiber seconded by J. Bealer and unanimously carried, to adopt a Resolution authorizing the disposition of records as set forth in the Municipal Records Manual approved on December 16, 2008 attached as Exhibit A. The Board discussed having a public shredding event. F. Krazalkovich advised that some State Representatives will sponsor these events. C. Lewis will look into the matter. No date was set for the disposition. Motion by H. Miller seconded by J. Bealer and unanimously carried to authorize a letter of support for CFA Grants to the Pottstown Metropolitan Planning Commission.

**BUILDINGS – PUBLIC WORKS, AD HOC COMMITTEE** – C. Lewis advised that the Committee is looking at solar for the building and getting cost estimates for different heating and lighting options.

**NEW BUSINESS**

**DISCUSS PARTICIPATION IN MONTGOMERY COUNTY’S BLACK FLY SUPPRESSION PROGRAM** – Motion by H. Miller seconded by J. Bealer and unanimously carried to participate in the Montgomery County’s Black Fly Suppression Program which includes a contribution of \$500.

**OLD BUSINESS**

**CONSIDER ADOPTION OF THE FOG ORDINANCE** – Motion by M. Schreiber seconded by J. Bealer and unanimously carried to adopt the FOG Ordinance.

**CONSIDER ADOPTION OF THE REVISED PEDDLING AND SOLICITING ORDINANCE** – Motion by M. Schreiber seconded by H. Miller, to adopt the revised Peddling and Soliciting Ordinance. F. Krazalkovich asked if we had changed the Fee Resolution. C. Garner explained that the Fee Resolution does not specify who needs the permit and who does not. Motion by M. Schreiber seconded by H. Miller to amend the motion to accept the revision confirming that Veteran’s do not pay for the permit but are required to get it. The motion carried unanimously.

**CONSIDER FIRE COMPANY ACTIVITIES** – Motion by M. Schreiber seconded by H. Miller and unanimously carried to authorize the Fire Company Activities to also include the Pottstown Rumble.

**PUBLIC COMMENT**

**D. ELLIOTT - 576 Evans Road** - Asked that Evans Road be included in the street sweeping. F. Quinter will add it for next year.

**COMMISSIONER COMMENTS**

**F. KRAZALKOVICH** - Advised that he will be attending the PSATS Conference this week. He thanked the Administration and Staff for having the agenda available on Wednesday to the public.

**APPROVAL OF MINUTES – May 16, 2016** – A motion by F. Krazalkovich, seconded by J. Bealer and unanimously carried to, adopt the minutes of May 16, 2016, with the addition of H. Miller’s comment under Zoning Report “Here we go again.”

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**PAYMENT OF BILLS** - Motion by E. Taylor seconded by M. Schreiber and unanimously carried to approve the Bill List in the amount of \$185,682.03.

**EXECUTIVE SESSION** – The Board adjourned at 8:43 PM to Executive Session to discuss one (1) matter of pending litigation and two (2) threatened litigation. They will also discuss one (1) matter of real estate. The Board reconvened at 9:55 PM with no action taken.

**ADJOURNMENT** – Motion by M. Schreiber seconded by J. Bealer and unanimously carried to adjourn the meeting at 9:57 PM.

Respectfully submitted,

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Carol R. Lewis, Manager