

**Minutes – Board of Commissioners  
Upper Pottsgrove Township**

**January 6, 2020**

A Special Meeting of the Upper Pottsgrove Township Board of Commissioners for the purpose of Reorganization was held on Tuesday, January 6, 2020, at the Upper Pottsgrove Administrative Office, 1409 Farmington Avenue, with Commissioners Trace Slinkerd, Renee Spaide, Martin Schreiber, Catherine Paretti, and David Waldt present. Also present were Township Manager Michelle Reddick, Solicitor Matthew Hovey, Police Chief James Fisher, Township Secretary Jeannie DiSante, and Public Works Director Justin Bean.

**OATH OF OFFICE**

Notary Michelle Reddick administered the Oath of Office to Catherine Paretti and David Waldt.

**NOMINATION FOR THE PRESIDENT OF THE BOARD**

Attorney Matt Hovey explained for the public, the procedure of reorganization which includes the election of officers and certain appointments to committees and boards throughout the Township and beyond. He will preside over this portion which includes the election of the President of the Board and only one nomination is required. Once all nominations are received, a majority vote will serve to elect the President of the Board. He then opened the floor for nominations for President. Motion by Dave Waldt to nominate Trace Slinkerd as President. Trace Slinkerd accepted the nomination. There were no other nominations and Attorney Hovey closed the nominations and asked for a vote. Renee Spaide - aye, Cathy Paretti - aye, Dave Waldt - aye, Trace Slinkerd - aye, Martin Schreiber - nay. The election passes on a vote of 4 to 1. Attorney Hovey congratulated President Slinkerd and turned the meeting over to him.

**NOMINATIONS FOR THE VICE PRESIDENT OF THE BOARD**

T. Slinkerd then opened nominations for Vice President. Cathy Paretti nominated Renee Spaide for Vice President. Renee Spaide accepted the nomination. The Board unanimously voted for Renee Spaide as Vice President.

**CALL TO ORDER** - T. Slinkerd called the meeting to order at 7:10 pm.

**PLEDGE OF ALLEGIANCE** – Those present pledged allegiance to the flag.

**PUBLIC COMMENT** - None

**NEW BUSINESS**

**CONSIDER APPROVAL OF TOWNSHIP APPOINTMENTS** – The Commissioners reviewed the provided list of appointments, along with a Resolution and Exhibits A & B to be adopted, appointing certain individuals to the various positions. T. Slinkerd read the position, term and end dates and the nominee for each commission, committee and board as well as external and specific Township appointments.

**Upper Pottsgrove Township  
Appointments for January 6, 2020  
*Appointment Sheet*  
**Exhibit A****

<b>Appointed Position</b>	<b>Term</b>	<b>Current Position Holder</b>	<b>Appointment Month</b>	<b>Term Ends</b>
<b>Planning Commission (PC, PL 805)</b>				
Planning Commission	4 yrs.	Hank Llewellyn	Jan 2020	Dec 2023
Planning Commission	4 yrs.	William Hewitt	Jan 2020	Dec 2023
<b>Civil Service Commission (CSC, § 12-1 UPT Ord)</b>				
Civil Service Commission	6 yrs.	Earl Metzger	Jan 2020	Dec 2025
<b>Open Space &amp; Recreation Board (OS&amp;R, §38-2 UPT Ord)</b>				
Open Space & Recreation Board	4 yrs.	Scott Wagner	Jan 2020	Dec 2021
Open Space & Recreation Board	4 yrs.	Sherry Paul	Jan 2020	Dec 2023
<b>Sewer &amp; Water Committee</b>				
Sewer & Water Committee	3 yrs.	Don Read	Jan 2020	Dec 2022
<b>Property Maintenance Code of Appeals Board</b>				
Property Maintenance Code of Appeals Board	3 yrs.	Earl Wagner	Jan 2020	Dec 2022
<b>Zoning Hearing Board</b>				
Zoning Hearing Board	3 yrs.	John P. DahDah,	Jan 2020	Dec 2022
<b>External Appointments</b>				
Pottstown Area Regional Recreation Committee	2 Yrs.	Cathy Paretto	Jan 2020	Dec 2021
Pottstown Area Regional Recreation Committee Alternate	2 Yrs.	Renee Spaide	Jan 2020	Dec 2021

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Pottsgrove Regional Recreation Board	2 yrs.	Cathy Paretti	Jan 2020	Dec 2021
Pottsgrove Regional Recreation Board	2 yrs.	Michelle Thompson	Jan 2020	Dec 2021
Pottstown Metropolitan Regional Planning Committee	2 yrs.	Dave Waldt	Jan 2020	Dec 2021

**Exhibit B**

Specific Township Appointments & Reconfirmations				
Vacancy Board	1 yr.	Dennis Elliott	Jan 2020	Dec 2020
Emergency Management Coordinator	At Will	Jim Fisher	Jan 2020	Indef
Auditor	At Will	Maillie	Jan 2020	Contractual
Engineer	At Will	LTL	Jan 2020	Indef
Fire Marshal	At Will	Charles Ritschard	Jan 2020	Indef
Solicitor	At Will	Wolf, Baldwin & Associates	Jan 2020	Indef
Township Secretary	At Will	Jeannie DiSante	Jan 2020	Indef
Township Treasurer	At Will	Michelle Reddick	Jan 2020	Indef
Flood Plain Administrator	At Will	Michelle Reddick	Jan 2020	Indef
Pension Fund Administrator	At Will	Michelle Reddick	Jan 2020	Indef
Animal Control Officer	At Will	Jon Daywalt	Jan 2020	Indef

Motion by R. Spaide, second by C. Paretti and unanimously carried to adopt the Resolution with Exhibits A and B appointing certain individuals to various Township Boards, Commissions, Committees and certain Regional Committees and specific Township appointments including Township Officers and Consultants.

**CONSIDER APPROVAL OF RESOLUTION CONTINUING NON-UNIFORM PENSION CONTRIBUTIONS** – Motion by R. Spaide, second by D. Waldt to approve the resolution continuing non-uniform pension contributions. Renee Spaide - aye, Cathy Paretti - aye, Dave Waldt



- aye, Trace Slinkerd - aye, Martin Schreiber - nay. The motion passes on a vote of 4 to 1.

**CONSIDER RATIFICATION OF ADVERTISEMENT OF 2020 MEETING SCHEDULE** – Motion by R. Spaide, second by C. Paretti and unanimously carried to ratify the advertisement of the 2020 meeting schedule.

**PAYMENT OF BILLS** – M. Reddick noted these bills have been paid to close out the end of 2019. Motion by R. Spaide, seconded by M. Schreiber and unanimously carried to ratify approval of the payment of bills in the amount of \$89,344.08.

**OTHER PUBLIC COMMENTS** - None

**COMMISSIONER COMMENTS**

**Martin Schreiber** – He would like to see and review the volunteer applications for the various positions before the meeting to appoint those positions.

**Dave Waldt** – He wanted the Board and public to know he is excited to get to work.

**Cathy Paretti** – She also is excited to get to work on Township business and thanked those that voted for her. For those that did not, she hopes to prove she is worthy of the position and will do her best for the citizens of Upper Pottsgrove.

**Renee Spaide** – No comments at this time.

**Trace Slinkerd** – commented on the need to continue to work on fixing the pension fund by reducing fees and looking at a better return on the investments. We continue working toward the sale of the sewer system and will have representatives from PFM come in to give the new Commissioners and everyone else an update on where they are in the process. Hopefully we can have that meeting in February. A bit of background on Chief Fisher, he is a retired Marine and retired Captain with the State Police where he commanded two companies several different years with excellent service. T. Slinkerd apologized from the majority of the Board for any negative comments made the past year. The Board is fortunate to have him as Chief of the Township police department. R. Spaide wanted Chief Fisher to know that she has heard from a number of Township police officers and they are very pleased to work him and have him as their boss. M. Reddick also commented that toward the end of the hiring process, Officers under his command in the State police, who are residents of the Township, reached out to her to with praise for Chief Fisher's character and what a great individual and commander he is and will be for the Township. Since his hiring, she has heard all positive feedback from the Township officers as well.

**ADJOURNMENT** – T. Slinkerd adjourned the meeting at 7:27 p.m.

Respectfully Submitted,

  
Jeannie DiSante, Township Secretary