

CIVIL SERVICE COMMISSION

March 16, 2015 Meeting Minutes

Roll Call - Members present for the meeting were William Brogley, Deb Bingham and alternate member France Krazlkovich who will be acting as a voting member for the meeting. Also present were Commissioner Martin Schrieber and Manager Carol R. Lewis. Armando Johnson arrived at 6:19 p.m. and Alternate Denise Bruno arrived at 6:10 p.m.

Call to Order – William Brogley called the meeting to order at 6:00 pm.

Approval of Minutes – Motion by F. Krazlkovich second by W. Brogley to approve the minutes of November 20, 2014 as presented. The motion carried with Deb Bingham abstaining as she was not present.

Unfinished Business

Eligibility List Generation – The purpose of the meeting is to develop a certified list to present to the Board of Commissioners. They discussed how to put the scores together to generate the list. Motion by F. Krazlkovich second by W. Brogley and unanimously carried to include the documents into the record with any required redactments. The Board discussed the scores and the need to post them. Motion by F. Krazlkovich second by W. Brogley and unanimously carried to certify the list.

Nicholas Tokonitz: 91 oral, 91 written with a cumulative score of 182.

Daniel Lydon: 87 oral, 93 written with a cumulative score of 180.

Sergio Rodriguez: 83.66 oral, 90 written with a cumulative score of 173.66. His application was received on 8/26/14 at 15:54.

Hope Sanderlin: 83.66 oral, 90 written with a cumulative score of 173.66. Her application was received on 8/29/14 at 11:59.

The Board then discussed the method of breaking ties and whether it is clearly conveyed to the applicants.

At 6:25 A. Johnson took over as the voting member from F. Krazlkovich. The Board then discussed that due to the short list, they will participate in the consortium testing again in September to generate another list. In the course of the approval process they get applications. The list is based on their scores and their background checks. There is extra information that is not considered by anyone. The applications are used for the oral interviews and the polygraph tests. The Chief gets to interview anyone on the list unless there is a veteran.

Hearing of Cases: No cases to be heard at this time.

New Business – F. Krazlkovich suggested that the Board look again at the Rules and Regulations to clear up any ambiguities. A. Johnson agreed adding that they need to generate a process document for generating the list. It was suggested to modify the document A. Johnson produced for this list and add it as an appendix to the Rules and Regulations.

Communications & Reports: F. Krazlkovich asked if there were any applicants for a third alternate. There have not been.

The meeting was recessed from 6:39 to 6:48 to allow A. Johnson to type up the certified list for the Board of Commissioners. The next meeting was set for May 20, 2015 at 6 p.m.

Adjournment: Motion by A. Johnson seconded by D. Bingham and unanimously carried to adjourn the meeting at 6:51 p.m.

Respectfully submitted,

Carol R. Lewis, Manager