

CIVIL SERVICE COMMISSION
January 12, 2016 Meeting Minutes

Roll Call - Members present for the meeting were Deborah Bingham, William Brogley, Alternate Sherry Paup and Alternate Denise Bruno. Also present was Township Manager Carol R. Lewis and Chief Francis Wheatley.

Call to Order – The meeting was called to order at 6:05 PM.

Reorganization was tabled until the next meeting

Approval of Minutes – A motion by D. Bingham, seconded by W. Brogley and unanimously carried, to approve the minutes of the December 23, 2015, meeting as presented.

Eligibility List Generation – The Board discussed the results from the Polygraph Exam and the use of those results. They discussed the number of applicants to send for background checks. They decided on no more than five (5); three (3) or four (4) is more doable. C. Lewis will send letters out to those who took the Polygraph test and also to the rest of the eligible applicants in case more need to be sent. A motion by W. Brogley, seconded by D. Bingham and unanimously carried, to authorize Upper Pottsgrove Police Department to do background checks on the top four (4) available candidates that have passed the Polygraph in order of their qualifying scores. A motion by W. Brogley, seconded by D. Bingham and unanimously carried, to authorize the Secretary to send Polygraph letters to the rest of the list so that they may be sent if necessary.

Hearing of Cases

Officer Hummer – W. Brogley advised the Board that he had talked to Dick Linderman who has been the Attorney for the Civil Service Commission and he is comfortable with him. They will work on scheduling a date for the Hummer hearing.

The next meeting date will be February 9, 2016, at 6:00 PM unless it is changed for some reason.

Adjournment – A motion by W. Brogley, seconded by D. Bingham and unanimously carried, to adjourn the meeting at 6:43 PM.

Respectfully submitted,

Carol R. Lewis, Manager