



Present to: *Township of Upper Pottsgrove*

MONTGOMERY COUNTY, PENNSYLVANIA

1409 Farmington Avenue Pottstown, PA 19464

Phone: 610-323-8675

Fax: 610-327-1967

Webpage: [uptownship.org](http://uptownship.org) Email: [administration@uptownship.org](mailto:administration@uptownship.org)

**PERMIT APPLICATION FOR RIGHT OF WAY WORK**

**Please attach sketch.**

The undersigned hereby makes application for a permit to open highways or lands in Upper Pottsgrove Township, whether public or conditionally accepted for dedication by the Township Commissioners, to be issued by authority of Ordinance #51, enacted August 23, 1971, as the same may be added, supplemented or amended.

County: <b>Montgomery</b>	Municipality: <b>Upper Pottsgrove Township</b>	Parcel ID # : <b>60-00-</b> _____
Site Address: _____		
Pottstown, PA 19464		
Property Owner Name: _____	Phone #: _____	
Mailing Address: _____		
E-Mail: _____		
<input type="checkbox"/> EMAIL / CALL ME WHEN PERMIT IS READY		
Contractor Name: _____	Phone #: _____	
Mailing Address: _____		
E-Mail: _____		HIC #: _____
<input type="checkbox"/> EMAIL / CALL ME WHEN PERMIT IS READY		

Date of Application: \_\_\_\_\_

Application for General or Special Permit \_\_\_\_\_ Fee \$ 50.00

Exact location of contemplated work: \_\_\_\_\_

Time work to be commenced: \_\_\_\_\_

**Please contact Justin Bean, Road Foreman, 24 hours in advance of commencing work: 484-614-9754.**

Time work to be completed: \_\_\_\_\_

ROW Site Restoration to be completed: \_\_\_\_\_

\*\* Description of work involved: \_\_\_\_\_

\_\_\_\_\_  
Applicant Signature

\* If Applicant is a partnership, the names and addresses of all parties must be given. If Applicant is a Corporation, the State of incorporation and the addresses of the principal office and Pennsylvania office must be given.

\*\* Plans and specifications to be submitted with application.

<b>- OFFICIAL USE ONLY -</b>		
TOWNSHIP APPLICATION FEE PAID: CHECK # _____	AMOUNT \$ _____	DATE: _____

• **MAKE CHECKS PAYABLE TO UPPER POTTS GROVE TOWNSHIP OR CASH (DUE UPON SUBMISSION)**

\_\_\_\_\_  
Signature of Road Foreman, Upper Pottsgrove Township, 484-614-9754

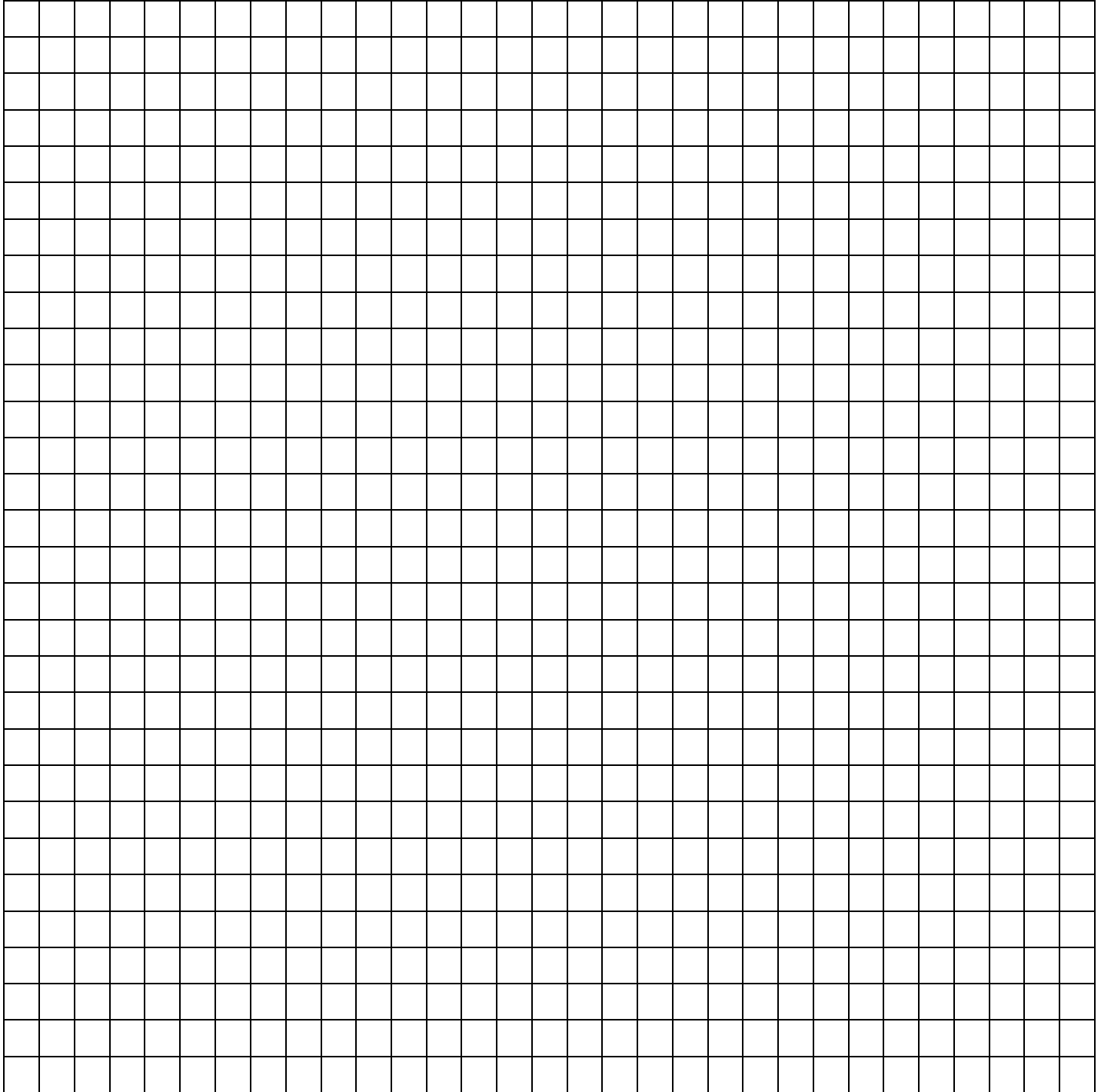
**PERMIT GRANTED Permit #: \_\_\_\_\_ rowupt**

\_\_\_\_\_  
Secretary, Upper Pottsgrove Township

NAME: \_\_\_\_\_

SITE ADDRESS: \_\_\_\_\_, Pottstown, PA 19464

**PLOT PLAN / SKETCH PLAN AREA**



The Plot Plan must show size and location of all structures and wells on the property and the distance to property lines (hand drawn is acceptable)

Is your drawing to scale Y / N? If yes, what is the scale? \_\_\_\_\_

## STREETS

1. Streets shall be the following heavy-duty cross section:  
1-1/2" Superpave 9.5 mm wearing course or approved equal  
2" Superpave 19.0 mm binder course or approved equal  
4 1/2" Superpave 25.0 mm base course or approved equal  
3" 2A crushed stone or approved equal  
(All dimensions are compacted thicknesses)
2. The above cross-section matches the 18" vertical curb required elsewhere and allows the entire subbase to be graded at the same time.
3. The wearing course shall be placed as soon as possible to seal the street and prevent water from damaging the subbase.
4. All trench and excavation backfill shall be compacted 2A crushed stone or select excavated material tested every 50 feet at different depths for 98% Standard Proctor compaction and certified by a qualified geotechnical engineer. Maximum lifts shall be 12" for vibratory equipment and 6" for non-vibratory equipment.
5. Only compacted 2A crushed stone shall be used in the confined spaces around inlets and manholes to avoid settlement.
6. All cartways shall be centered within their right-of-way.
7. All stub streets shall be fully built and paved for future continuation.
8. Street names shall be approved by 911 and the postal service.
9. Intersections shall be designed to avoid headlight glare in nearby houses.
10. Noise barriers shall be required along arterial roads and as otherwise required by the municipality.
11. Guiderails shall be installed along drop-offs as determined by the municipality, including streets, detention basins, curves and cul-de-sacs.
12. Cul-de-sacs shall be graded so that water from driveways, lawns, houses, etc. stays along the curb and does not sheet flow and freeze in winter.
13. Cul-de-sacs shall meet all PennDOT minimum requirements for liquid fuels tax revenues - 250 ft. length, 40 ft. radius cul-de-sacs, 16 ft. cartway, 33 ft. right-of-way, etc.
14. Developers and applicants shall also comply with all requirements contained in Chapter 304 of the Township Code or Ordinances.

15. The subbase shall be proof-rolled with a loaded tri-axle truck or equivalent prior to stoning and paving. All soft and yielding areas shall be excavated and backfilled with compacted 2A crushed stone. If soft and yielding material is still being encountered at a depth of two (2) feet, the municipality may allow excavation to cease and geotextile fabric to be placed prior to backfilling with 2A crushed stone.
16. All paving shall be thoroughly cleaned and tack-coated prior to placing the next course.
17. The final wearing course shall be sealed at the curb, inlets, manholes, valve boxes and old edges.
18. The final wearing course shall be 1" above the top of grate of inlets and 1/2" above manhole covers and valve box lids to avoid snowplow damage. This shall be accomplished via a sharp drop; do not "dish".
19. Transverse joints shall be offset a minimum of one foot to avoid separation of the next course.
20. Random core samples shall be taken every 100 ft. after completion of paving. All core samples shall meet or exceed the total required minimum thickness. If not, the affected road segment shall be overlaid with a minimum of 1" wearing course. Core holes shall be backfilled with hot mix wearing course tamped in 3" lifts.
21. Streets shall be completed by July 1 of each year if possible to give the municipality enough time to process the paperwork to receive liquid fuels tax revenues beginning January 1 of the following year. Alternately, the developer may pay the municipality the equivalent compensation as an inducement to accept dedication after July 1.
22. Streets shall be crowned at 2%; the crown shall be on the centerline of the cartway.
23. The entire right-of-way outside the curbing shall be graded at 2% to provide for pedestrian circulation and snow removal.
24. The binder course shall be ramped up to meet inlet tops so that inlets will function prior to the installation of the wearing course.