

SPECIAL OPEN SPACE & RECREATION BOARD
August 27, 2013 Meeting Minutes

Board members present were Chairwoman Sue Thompson, Vice Chairman Ralph Freed, Greg Churach and Dennis Elliott. Jill Ludy was absent. Also present were Herbert C. Miller, Jr., Commissioner, Renee Spaide Commissioner and Jack Layne, Township Manager.

1. Call to Order

Chairwoman Thompson called the meeting to order at 6:05 P.M.

2. Discussion and possible action regarding the Pottstown Area Health and Wellness Foundation's Mini-Grant Program

- Chairwoman Thompson began discussion on the Township's desire to submit a grant application to the Pottstown Area Health and Wellness Foundation's Mini- Grant Program (Mini-Grant). Mr. Miller stated that the Township Board of Commissioners had requested that the Open Space and Recreation Board review this matter and recommend which project that the Township should go for the Mini-Grant. There was an extensive discussion regarding the recommendation to place a pavilion at either Sunset or Sussell Park. Mr. Miller and Ms. Spaide acknowledged that there was a consensus by the Commissioners that the proposed pavilion should be located at Sunset Park. There was a discussion regarding the proposed location and size of the pavilion. The Board reviewed information on various pavilion sizes and costs. Following additional discussion on this matter, Mr. Freed made a motion that the pavilion location should be adjacent to the parking lot area and that the size should be 14 feet by 20 feet. Mr. Churach seconded the motion. The motion was approved. Mr. Miller stated that he had received a favorable response from the Sunset Park neighbors he contacted regarding a proposed pavilion in Sunset Park. Mr. Churach stated that the locating of a pavilion in Sunset Park was congruent to the Township's 2006 Open Space Plan that stated that suggested that these types of amenities be placed in the parks. Ms. Spaide emphasized that damage control provisions be put in place if and when a pavilion is placed at Sunset Park. Mr. Elliott suggested that a motion detection camera could be placed at Sunset Park. He added that lighting could illuminate the pavilion. Chairwoman Thompson stated that a handicap ramp could be placed from the pavilion to the pedestrian trail. It was noted that there should be interlocking shingles in the pavilion. Mr. Churach made a motion, which was seconded by Mr. Elliott that the Township attempt to utilize Mini-Grant funding to procure a 14 foot by 20 foot Renaissance Vinyl Rectangle Pavilion with a handicap ramp connected to the pedestrian trail. The motion was approved.

3. Old Business

A. Discussion and possible action regarding the 2014 Community Day

Chairwoman Thompson began discussion on the upcoming Saturday, October 5th Community Day. She noted that there was a possibility of a Pony Ride amusement ride. She requested that Mr. Layne pursue the procurement of grant funding in order to fund the \$400 cost for this possible amusement ride. There was a consensus that the Township's local restaurants, e.g., Applebee's, Burger King, Fujiyama's and Palermo's, be contacted to see if they would like to participate in Community Day.

4. New Business

- Mr. Miller requested that the Board consider the name of the pedestrian Trail Head on Moyer Road. Suggested names included Prout's Way, Corn Farm, etc. Mr. Miller stated that there were active springs located in this Trail area. It was emphasized that whatever name that the Trail Head would be given that it was an extension of the Sprogels Run Pedestrian Trail that will traverse through the Township.
- Mr. Churach requested that the Township check to see why Scottie's Potty was being utilized versus Potty Queen.
- Chairwoman Thompson requested that Mr. Layne contact the digital billboard provider to ask them to advertise Community Day from September 5th until October 5th.

5. Executive Session

There was no Executive Session.

6. Public Comment

There was no Public Comment.

7. Adjournment

Mr. Freed moved that the meeting be adjourned at 7:02 P.M. Mr. Churach seconded the motion. The motion was approved.

Next meeting scheduled for 7:00 P.M. on Wednesday, September 11, 2013