

**Minutes of the Open Space Park and Recreation Board  
Upper Pottsgrove Township**

**August 9, 2016**

A meeting of the Open Space Park and Recreation Board was held on Tuesday, August 9, 2016, at 2016, at the Upper Pottsgrove Township Administrative Offices; 1409 Farmington Avenue. Those present were Chuck Note, Chris Delp, Michelle Reddick and Nancy Toothaker. Also present was Herbert C. Miller Jr., Commissioner Liaison, Ken Hamilton, Director of Althouse Arboretum and Carol R. Lewis, Township Manager.

**MOMENT OF SILENCE**- A moment of silence was held for our Police Officers.

**APPROVAL OF MINUTES** –N. Toothaker, seconded by C. Note and unanimously carried to approve the minutes of **July 12, 2016**, as presented.

**OLD BUSINESS:**

**SAVE ALLIANCE FOUNDATION PROJECTS AND PROGRAMS** – There will be a 5K run on October 8, 2016, for raising money for the Arboretum specifically to treat and save the ash trees on the property. This week they are holding their end of summer raffle. This summer they had over 2,000 children participate in their programs which is double the amount from last year. They received a grant from Pottstown Health and Wellness to hire a Program Director. They will be starting August 22, 2016. The low ropes course should be ready in September but the Staff still has to be trained. They will be constructing a pizza oven near the pavilion and they plan on doing a movie night possibly in September. They will have a table at Community Days and will have plants and Plinko. There is a Girl Scout who is going for her Gold Award who will be working on the Children's Forrest.

**EAGLES SCOUT PROJECT UPDATES** - Alec Dorris has completed his Eagle Scout project and Ryan Vargo is still working on Hollenbach Park.

**PROGRAMS**

**POTTSTOWN HEALTH AND WELLNESS PARK CONTEST/KULP FIELD** – The Board discussed what to do with the \$7,500 they won. F. Quinter is getting a price for the stone. C. Note suggested that the topsoil be pushed off toward Moyer Road and a small berm be constructed to keep people from crossing over Moyer Road. They discussed planting some trees in the area also but will need trees that don't get too tall due to the electric lines.

**SHINE 4 SAFE PLAY CAR SHOW** – The advertisement should be on the billboard this week. We will be holding a Chinese Auction and a 50/50 raffle. Board members were requested to try and get at least one (1) item for the Chinese Auction.

**COMMUNITY DAYS** –C. Note had the first Community Day meeting. It will be held at Heather Place Park with the Middle School being kept in reserve in case of rain.

**MAINTENANCE**

**PAINTING OF SIGN POSTS** – H. Miller suggested that they wait until it gets cooler to paint the sign posts. The paint is in and ready to be picked up.

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**DEVELOP PLAN FOR UPDATING THE OPEN SPACE PLAN** – C. Lewis passed out an inventory of what they have at all the parks at this time for the Board to review. The next step will be to decide on how they want to develop the areas.

**BOARD COMMENTS** – C. Note requested that each month a newsflash of what the Rec Board is doing be put on the website. They decided to put on the Park Contest and the results on for this month. H. Miller requested that the Road Crew weed eat around the trees at Sussell Park.

**ADJOURNMENT** – Motion by C. Delp, seconded by N. Toothaker and unanimously carried to adjourn the meeting at 8:13pm.

Respectfully submitted,

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Carol R. Lewis, Township Manager