

**Minutes of the Open Space Park and Recreation Board
Upper Pottsgrove Township**

September 11, 2018

A meeting of the Open Space Park and Recreation Board was held on Tuesday, September 11, 2018 at 7:00 p.m. Those present were Dennis Elliott, Chuck Note, Nancy Toothaker and Sherry Paup. Also present were County Planner Marley Bice, Park Coordinator Michael Lane as well as Township Manager Carol R. Lewis. The meeting was called to order by Chairman Dennis Elliott at 7:00 p.m.

PLEDGE OF ALLEGIANCE – Those present pledged their allegiance to the flag.

PUBLIC COMMENT - None.

APPROVAL OF MINUTES –Approval of the August 14, 2018 minutes was tabled until next month.

OLD BUSINESS

OPEN SPACE PLAN – Workshop Presentation – M. Lane presented the package that would be given out that night. N. Toothaker suggested having hard copies of the survey available for people who come in to pay taxes. M. Bice will add a line - hard copies available. Staff can then input the results in the computer. M. Lane reviewed the agenda. R. Spaide and H. Miller will do a short five minute presentation at the beginning. The Board discussed room setup and the agenda. They discussed the table captains, their roles and responsibilities. M. Lane said that once everybody had been around to the different tables they would do a recap on the screen by each table captain. The Board then discussed the next steps and the timeline for completing the open space plan. The goal is by the end of the year.

NEW BUSINESS

MONTGOMERY COUNTY PLANNING ADVOCATE AWARD - It was announced that the Township is receiving a Montgomery County Planning Advocate Award for the completion of the 2006 Open Space Plan.

OLD BUSINESS

GREEN ALLIES PROJECTS AND PROGRAMS – C. Lewis presented a monthly Executive Directive Report that Ken Hamilton will be doing from here on out. This one is quite long but future ones should be shorter. There are three (3) events in October that will go beyond regular park hours. These include the Gala on October 6th, the Night Hike on October 12th – 13th and the Haunted Woods on October 19th and 20th. Motion by C. Note second by S. Paup and unanimously carried to approve these activities.

PROGRAMS – ARCHERY HUNT – D. Elliott reported that fourteen (14) attended the pre-meeting. Ron Kasper will be overseeing the rotation and there are a total of seventeen (17) participants.

MAINTENANCE – The Board discussed trail maintenance. C. Note advised that he is a licensed applicator and can help with the weeds on the trails. Hoffman parking lot needs some work as well as the road on Hollenbach.

**Minutes of the Open Space Park and Recreation Board
Upper Pottsgrove Township**

September 11, 2018

VETERAN'S MEMORIAL - D. Elliott advised that he talked to the Exalted Ruler at the Elks Club to see if they will let us piggyback on their 5013c. N. Toothaker asked if this was being done in one of the parks can't they spend the money to install this. R. Spaide was not sure if the Board of Commissioners would support that. C. Lewis will inquire whether it is a legal expenditure.

BOARD COMMENTS – C. Note asked if the Circuit Rider position was being supported. D. Elliott commented about the Althouse Arboretum Master Plan and what do they maintain. C. Note asked if the Township bid stone for trails. They do not; they use Co-Stars contract.

ADJOURNMENT – Motion by C. Note second by D. Elliott and unanimously carried to adjourn the meeting at 9:02 p.m.

Respectfully submitted,

Carol R. Lewis, Township Manager/Treasurer