

A meeting of the Open Space Park and Recreation Board was held on Wednesday, February 10, 2021. Those present were Dennis Elliott, Chuck Note, Greg Churach, Sherry Paup, and Scott Wagner. Also present were Michael Lane & Township Manager Michelle Reddick. Commissioners Renee Spaide and Cathy Paretti and Mike Urban and Stephen Quigley from Eustace were also present in the audience.

PLEDGE OF ALLEGIANCE – Those assembled pledged allegiance to the flag.

PUBLIC COMMENT – None.

REORGANIZATION – Motion by S. Wagner, second by C. Note, and unanimously carried to nominated Greg Churach for chairman. All ayes.

Motion by G. Churach, second by S. Paup, and unanimously carried to nominated Chuck Note for vice-chairman. All ayes.

Board members thanked D. Elliott for his many years of dedicated service as Chairman of the Open Space and Recreation Board.

APPROVAL OF MINUTES – Motion by C. Note, second by Sherry Paup, and unanimously carried to approve the minutes of November 10, 2020, as presented. All ayes.

TRAIL CROSSING ON GILBERTSVILLE RD – D. Elliott questioned the status of the push button. M. Reddick stated that Township is evaluating different options & costs.

NEW BUSINESS

PRESENTATIONS ON HOLLENBACH MASTER PLAN PROPOSAL – Landscape architects Mike Urban & Stephen Quigley were present to review their proposal to develop a master plan for Hollenbach Park. G. Churach asked how long the project will take and the answer was 5 years. M. Lane said that the scope of the work is required by DCNR. M. Lane also asked if the scope of services can be consolidated. S. Quigley said it would be determined at the kick-off meeting. G. Churach asked if a subcommittee is being formed under the Open Space & Rec Board. M. Lane said yes. G. Churach asked if there needs to be all public workshops. M. Lane said maybe not. M. Lane asked if Eustace had experience with parking areas and the answer was yes. The total fee would be \$35,260.00. C. Note questioned if that was the maximum price. S. Quigley said yes, based on scope, unless things change. S. Wagner asked if the rates would change for 2021. S. Quigley said no.

Alex Gryga from CMC Engineering was present to discuss his proposal for the Hollenbach Master Plan, using Upper Dublin, Pen-Ambler & Stony Creek Parks as examples.

G. Churach stated that he was impressed that he did his homework. CMC's proposal is for \$39,310.00. S. Wagner asked if this was an estimated cost for the plans. A. Gryga said yes.

Motion by C. Note, second by D. Elliott and unanimously carried to recommend to the Board of Commissioners that we use CMC to do the master plan at Hollenbach Park.

OLD BUSINESS

PROUT FARM LOOP TRAIL – M. Reddick advised that she met with Mr. Minge concerning outstanding items which need to be completed one of which includes installation of the Prout Farm loop trail. M. Reddick outlined her concerns with the installation of the proposed loop trail which include: (1) the Township would need to hold the permit, but Mr. Minge would be completing the work; (2) the township would receive several complaints from neighboring property owners; (3) the loop trail could potentially interfere with the sustainable farm being planned for Prout Farm Park; and (4) on-going maintenance of the trail. She further advised she spoke with Mr. Minge, and he would consider donating a fee-in-lieu of constructing the trail. The Board agreed to table a recommendation on this matter until next month and requested that the plans for the proposed loop trail be provided along with the amount the developer would donate in lieu of constructing the trail. It was recommended to the township that a crosswalk on Moyer Road from Sprugel’s Run be considered. M. Reddick advised the township is considering the realignment of W. Moyer Road and that this decision would need to be made prior to installing a crosswalk.

POTTSGROVE INCLUSIVE PLAYGROUND UPDATE – Right now we are assigning tasks and getting permitting and licenses together and interviewing 3 designers. G. Churach said the playground companies will design for free. Lower Pottsgrove Township now has a representative attending the meetings. The committee should have sketches available in a couple of months.

REPORTS/PROJECTS UPDATES

GREEN ALLIES – No report was given

PARRC COMMITTEE UPDATES – There will be a meeting via zoom for reorganizing at the end of April.

VETERAN’S MEMORIAL – S. Wagner said that there was a Go Fund page for the memorial and the flag pole will be installed when the weather is warmer. At that time there can be a photo opportunity. We’re still waiting for an update on marble for the memorial. G. Churach said we still need a sign for the memorial & a date to raise the flag. C. Paretti mentioned considering installing the memorial at the new township facilities. C. Wagner said we should at least install the flag and wait until the decision has been made on the new Township facilities.

BOARD COMMENT – D. Elliott recommends a bridge from Turnberry Farms to Sunset Park. G. Churach will prepare the Open Space & Recreation report for the Board of Commissioners. G. Churach advised that township staff is working on an update to the open space map.

PUBLIC COMMENT – None.

EXECUTIVE SESSION – The Board adjourned into executive session at 9:10 p.m. to discuss a potential legal matter. The Board reconvened at 9:19 p.m. It was agreed to have the Township Manager consult with the solicitor and send a letter to the resident that abuts Sunset Park regarding cutting down of trees.

ADJOURNMENT – Motion by C. Note, second by D. Elliot, and unanimously carried to adjourn the meeting at 9:20 pm.

Respectfully submitted,

Michelle Reddick
Township Manager