

**UPPER POTTS GROVE TOWNSHIP  
SEWER & WATER COMMITTEE MEETING  
NOVEMBER 22, 2010**

Committee Members in attendance were Chairman John Bealer, Ed O'Brien, Michael HENZES and Jeffrey Nason. Vice Chairman David Crock was absent. Also in attendance were Charles Garner, Township Solicitor, Chris Hannum, LTL Engineer, and Jack Layne, Township Manager.

**I. Call to Order**

Chairman Bealer called the meeting to order at 5:03 P.M.

**II. Approval of Minutes [September 27, 2010]**

Mr. HENZES moved that the September 27, 2010 meeting minutes be approved as submitted. Chairman Bealer seconded this motion. The motion was approved.

**III. Public Comment**

There was no Public Comment.

**III. Updates**

- Mr. Layne stated that he had received no response from Elaine Brodi to the letter that he had recently mailed to her.
- It was noted that the sand mound had been removed from Keith Kehl's property.

**IV Old Business**

**A. Status of PENNVEST Program**

**B.** Mr. Hannum stated that the Township was attempting to procure additional H2O Grant funding from the State. He noted that the Township was in the process of closing out the PENNVEST project. Mr. Hannum also stated that the Pennsylvania Department of Environmental Protection Agency (PADEP) had provided a letter to the Township confirming that the Township had complied with everything required and that the NPDES permit matter had been closed out.

**1. Regal Oaks Pump Station Project**

**2. Farmington Avenue West Project**

**1. Regal Oaks Pump Station Project:**

Mr. Hannum stated that this project was basically complete. He stated that there were some remaining administrative measures and that the contractor was completing the remaining restoration efforts.

**2. Farmington Avenue West Project:**

Mr. Hannum stated that the Farmington Avenue West project was basically complete other than the remaining administrative measures and the contractor's efforts to complete the remaining restoration efforts.

**C. Proposed New Sewer Ordinance**

It was noted that there had not been any further action on this endeavor at this time.

**D. 537 Plan**

It was noted that LTL and PADEP had not resolved some of the issues regarding the proposed 537 Plan.

**E. Flow Reports**

Mr. Hannum stated that the October Flow Report needed clarification and that he would distribute it once this clarification was obtained.

**V. New Business**

**A. Proposed 2011 Sewer Fund Budget**

Mr. Layne distributed copies of the proposed 2011 Sewer Fund Budget. Mr. O'Brien emphasized that a Rainy Day Fund needed to be provided in this Budget and the Township's future budgetary plans. He added that the Township should list all of its sewer and water assets and the timeline for repairing/replacing them. Mr. Hannum stated that the Township had initiated this inventory process.

**B. Proposed 2011 Sewer and Water Committee meeting schedule**

Chairman Bealer stated that there was a consensus that the Sewer and Water Committee would continue to meet at 5:00 P.M. during the odd-numbered months during 2011.

**IX. Adjournment**

Mr. O'Brien moved that the meeting be adjourned at 5:45 P.M. Mr. Nason seconded the motion. The meeting was adjourned.

Submitted by Jack Layne, Township Manager

**The next Sewer & Water Committee meeting is scheduled for 5:00 P.M.  
Monday, January 24, 2011**