

**UPPER POTTS GROVE TOWNSHIP  
BOARD OF COMMISSIONERS  
September 20, 2021**

The regular meeting of the Upper Pottsgrove Township Board of Commissioners was held on Monday, September 20, 2021, at the Upper Pottsgrove Administrative Office, 1409 Farmington Avenue, with Commissioners Trace Slinkerd, Renee Spaide, Cathy Paretti, Dave Waldt and Martin Schreiber present. Also present were Township Manager Michelle Reddick, Solicitor Charles Garner, Police Chief James Fisher, and Township Secretary Jeannie DiSante.

**MOMENT OF SILENCE** – The Commissioners requested a moment of silence in honor of the men and women who have served and are currently serving our country in the armed forces.

**PLEDGE OF ALLEGIANCE** - Those assembled pledged allegiance to the flag.

T. Slinkerd administered the oath of office to Courtney Gunn as a member of the Upper Pottsgrove Fire Police.

**APPROVAL OF MINUTES** – The August 16, 2021 minutes were presented for approval. Motion by R. Spaide, second by M. Schreiber and unanimously carried to approve the minutes of August 16, 2021. The August 30, 2021 minutes were presented for approval. Motion by M. Schreiber, second by D. Waldt and unanimously carried to approve the minutes of August 30, 2021.

**PAYMENT OF BILLS** – The September 20, 2021 bills list was presented for approval. Motion by C. Paretti, second by R. Spaide and unanimously carried to approve the payment of bills of \$170,775.86.

**REPORTS TOWNSHIP ADMINISTRATION/FINANCE** – M. Reddick advised her reports are included in the Commissioners' packets. She informed the Board that she would be submitting a revised draft budget for 2022 at the conclusion of the meeting. Also noted was a lot of activity in the planning department and with the zoning hearing board. She updated the Board on the Fox Hill Trail progress, Nagle Road and Mervine Street road projects being pushed back to spring of 2022 and the monitoring of soil samples from the removal of the underground storage tank at the public works facility. There was a discussion on the use of Kulp Fields by Pottsgrove Little League and the new agreement and required deposit. The Commissioners concurred with the Solicitor's recommendation and instructed Township Manager to send a letter and documents to the League. There were some questions and discussions on the financial reports.

**CHIEF OF POLICE** – Chief J. Fisher submitted his report to the Board and there were no questions from the Board. He noted they are completing background checks on the police applicants and will have them certified by the Civil Service Commission by the end of October.

**PUBLIC WORKS FOREMAN** – J. Bean submitted his report however he was not in attendance. M. Reddick commented that public works was short staffed during a recent storm event and although there was not much damage J. Bean and J. Fenyus did a good job handling on their own. A sink hole appeared on Farmington Avenue and it was temporarily repaired. A permanent repair will be made at a later date.

**TOWNSHIP SOLICITOR** – The Solicitor did not have a formal report, all the legal issues will be addressed if needed through old and new business and executive session.

**TOWNSHIP ENGINEERING AND BUILDING & ZONING** – T. Slinkerd noted reports from LTL Consultants were submitted for review and there were no questions from the Board.

### **COMMITTEE CHAIR REPORTS**

**OPEN SPACE AND RECREATION** – C. Note submitted the report and thanked the public works crew for good job they did cleaning up the trails after the recent storm. He discussed with the Board a \$25,000 mini grant for construction of the trail head amenities at the Schwenk Property that is estimated to cost \$50,000. He asked the Township to consider providing the additional \$25K and adding it to the 2022 budget. Also, at Sussell Park, the grant from Giant grocery stores was denied and the committee is applying for a PECO Green Region grant for trees and picnic tables at a cost of \$13,710. The cost to the Township would be \$6,855.

**SEWER AND WATER** – J. Bealer was not in attendance though he submitted his report to the Board. T. Slinkerd was happy to report that the PUC has approved the sale of the sewer system. The Township will continue to move forward and soon get a closing date.

**FIRE AND AMBULANCE** – D. Raudenbush not in attendance however did submitted his report.

### **OLD BUSINESS**

**CONSIDER APPROVAL OF PAY APPLICATION IN THE AMOUNT OF \$328,837.18 TO ANRICH FOR THE MING DRIVE/MOYER ROAD SEWER PROJECT** – T. Slinkerd explained this final payment due, other than the balance to finish minor clean up. Motion by R. Spaide, second by C. Paretti and unanimously carried to pay the application in the amount of \$328,837.18 to Anrich for the Ming Drive/Moyer Road sewer project.

**DISCUSS & CONSIDER DENIAL OF WILLOW STREET SUBDIVISION #04-2020 SUBJECT TO RECEIPT OF EXTENSION** – M. Reddick reported that the Township did receive the request for an extension and so the 90-day extension run through December 26, 2021.

### **NEW BUSINESS**

**CONSIDER ESCROW RELEASE NO. 3 FOR POTTS GROVE HUNT (KUMMERER) PHASE 1** – T. Slinkerd stated this is a standard development item and it has been reviewed and recommended for release by LTL engineer P. Eisenbrown. Motion by D. Waldt, second by C. Paretti and unanimously carried to approve Escrow Release No. 3 in the amount of \$584,448.33 for Pottsgrove Hunt (Kummerer) Phase 1.

**CONSIDER APPROVAL OF THE 2022 MMO'S FOR NON-UNIFORM & UNIFORM PENSION PLANS** – T. Slinkerd reviewed the Township's Minimum Municipal Obligations (MMO) for each pension fund. Motion by R. Spaide, second by D. Waldt and unanimously carried to approve the 2022 MMO's for the non-uniform pension plan of \$46,100.00 and uniform pension plan of \$261,566.00.

**DISCUSS & CONSIDER APPROVAL OF REQUEST FROM MET-ED FOR A RIGHT-OF-WAY ALONG PINEFORD ROAD TO INSTALL ELECTRIC SERVICE FOR KUMMERER DEVELOPMENT SUBJECT TO MET-ED ADDRESSING ALL COMMENTS FROM THE TOWNSHIP ENGINEER**

T. Slinkerd explained this request from Met-Ed for a right-of-way and he recommended approval conditioned on a review by the Township engineer of the location of the utility poles in the Township's open space areas. M. Reddick confirmed that the Township engineer forwarded his comments to Met-Ed and there will be a meeting to discuss the comments. Motion by M. Schreiber, second by C. Paretti and unanimously carried to approve and authorize the execution of the proposed right-of-way agreement provided by Met-Ed subject to the satisfaction of the Township Engineer.

**DISCUSS & CONSIDER APPROVAL OF RESOLUTION NO. 736 AUTHORIZING APPLICATION FOR A PECO GREEN REGION GRANT FOR SUSSELL PARK**

M. Reddick noted the resolution states the corrected amount of the grant. Motion by M. Schreiber, second by R. Spaide and unanimously carried to approve Resolution No. 736 authorizing the application for a PECO Green Region grant for Sussell Park. It was noted the application is due by September 30, 2021.

**PUBLIC COMMENT**

Dennis Elliott, 576 Evans Road commented that if PECO will be using open space for placement of their utility poles and the residents then no longer have use of that space, will the Township be compensated. T. Slinkerd noted this will be addressed after the engineer reviews their plan.

**COMMISSIONER COMMENTS**

M. Schreiber asked about future budget meetings. T. Slinkerd noted our CPA commented that the Township reviews of the budget are ahead of getting projections completed at this time and future budget meetings are not necessary.

**EXECUTIVE SESSION** - The Board convened in Execution Session at 7:40 pm to discuss matters of real estate, litigation and potentially collective bargaining with no action to follow. The Board reconvened at 8:00 pm.

**ADJOURNMENT** – The meeting was adjourned at 8:02 pm.

Respectfully submitted,



Jeannie DiSante, Township Secretary