

**UPPER POTTS GROVE TOWNSHIP  
BOARD OF COMMISSIONERS  
January 03, 2022**

The Reorganization meeting of the Upper Pottsgrove Township Board of Commissioners was held on Monday, January 3, 2022 at the Upper Pottsgrove Administrative Office, 1409 Farmington Avenue, with Commissioners Trace Slinkerd, Cathy Paretti, Dave Waldt, Hank Llewellyn and Don Read present. Also present were Police Chief James Fisher, Public Works Road Foreman Justin Bean and Township Secretary Jeannie DiSante. Township Manager Michelle Reddick was absent.

**PLEDGE OF ALLEGIANCE** - Those assembled pledged allegiance to the flag.

**OATH OF OFFICE**

Notary Helen Waldt administered the Oath of Office to Trace Slinkerd, Hank Llewellyn, Don Read and Diane DeLong.

**NOMINATION FOR THE PRESIDENT OF THE BOARD**

T. Slinkerd opened the floor for nominations for President of the Board of Commissioners. D. Waldt nominated Trace Slinkerd as President of the Board of Commissioners of Upper Pottsgrove Township. Trace Slinkerd accepted the nomination. There were no other nominations and D. Read closed the nominations. C. Paretti - aye, D. Waldt - aye, H. Llewellyn – aye, D. Read – aye, T. Slinkerd - aye. The election passes on a vote of 5 to 0.

**NOMINATIONS FOR THE VICE PRESIDENT OF THE BOARD**

T. Slinkerd then opened nominations for Vice President of the Board of Commissioners. D. Waldt nominated Cathy Paretti for Vice President of the Board of Commissioners of Upper Pottsgrove Township. Cathy Paretti accepted the nomination. There were no other nominations and D. Read closed the nominations. D. Waldt - aye, H. Llewellyn – aye, D. Read – aye, T. Slinkerd – aye, C. Paretti - aye. The election passes on a vote of 5 to 0.

**INFORMATIONAL TOWNSHIP ORGANIZATION**

T. Slinkerd provided power point slides, one showing an organizational chart of the Township elected officials and tax collector and their terms, the Township Manager’s appointed position and the professional firms and their responsibilities to the Township. He outlined the personnel in the three departments in the Township as well as the fire company and the six Committees and Boards. A master list of Boards and Committees will be provided to the Commissioners showing the position holders and vacancies which the Commissioners will decide on at their next meeting on January 18<sup>th</sup>.

Greg Churach, Chairman of the Open Space and Recreation Board was introduced, and he spoke briefly on expecting a busy year of activity in the open space and trails. John Bealer, Chairman of the Sewer Committee works with residents in handling their questions and concerns as well as working with the Pottstown Borough Sewer Authority, He explained that after the sale of the sewer system, PA American Water will be doing the day-to-day operations, maintenance,

extensions, etc. The Township will still be responsible for Act 537 planning, coordinating with DEP and the Borough and getting approvals. Police Chief Jim Fisher spoke on the Civil Service activities. T. Slinkerd spoke on the Property Code Appeals Board, Zoning Hearing Board and the Vacancy Board.

T. Slinkerd then provided a second slide and reviewed the Township bank funds explaining the revenue streams and audit classifications. He spoke on the uniform and non-uniform pension funds and the personal investment fund available to the employees. There were some questions and discussions on the funds and taxes and various revenue streams.

**EXECUTIVE SESSION** - The Board convened in Execution Session at 7:38 pm to discuss matters of litigation with no action to follow. The Board reconvened at 9:20 pm.

**ADJOURNMENT** – The meeting was adjourned at 9:21 pm.

Respectfully submitted,

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Jeannie DiSante, Township Secretary