

**UPPER POTTS GROVE TOWNSHIP  
BOARD OF COMMISSIONERS  
April 18, 2022**

The regular meeting of the Upper Pottsgrove Township Board of Commissioners was held on Monday, March 21, 2022 at the Upper Pottsgrove Administrative Office, 1409 Farmington Avenue, with Commissioners Trace Slinkerd, Cathy Paretti, Dave Waldt, Hank Llewellyn and Don Read present. Also present were Township Manager Michelle Reddick, Police Chief James Fisher, Public Works Road Foreman Justin Bean, Attorney Jonathan Young and Attorney Celso Leite, Jr. Solicitor Charles Garner joined the meeting remotely via telephone.

**PLEDGE OF ALLEGIANCE** - Those assembled pledged allegiance to the flag.

**APPROVAL OF MINUTES** – The March 21 & April 4, 2022 minutes were presented for approval. Motion by H. Llewellyn, second by D. Waldt and unanimously carried to approve the minutes of March 21, 2022. Motion by C. Paretti, second by H. Llewellyn and unanimously carried to approve the minutes of April 4, 2022

**PAYMENT OF BILLS** – The April 18, 2022 bill list was presented for approval. Motion by D. Waldt, second by C. Paretti and unanimously carried to approve the bill list payment of bills of \$291,204.72.

**REPORTS TOWNSHIP ADMINISTRATION/FINANCE** – M. Reddick advised her reports are included in the Commissioners' packets and informed the Commissioners that one of the pumps failed at the Hollyberry Pump Station. A temporary spare pump is in place and the cost of a new pump is \$7,063. J. Bean explained the temporary pump is a backup pump which is a 3.5 horse power pump and the station needs a 5 horse power pump. All Commissioners concurred to order a new pump for the Hollyberry Pump Station.

M. Reddick suggested the Board pay attention to the item on personnel and the many items in planning in her report.

**CHIEF OF POLICE** – Chief J. Fisher submitted his report to the Board and noted the department will be holding off on Cop Camp this year and the goal is to definitely hold it in 2023. On the physical agility test, 75 were invited to participate, 20 did not attend and 8 failed.

**PUBLIC WORKS FOREMAN** – J. Bean submitted his report and there was a question on a pipe replacement on Snyder Road. J. Bean explained it is a stormwater pipe under the road that rotted out and was replaced.

**TOWNSHIP SOLICITOR** – T. Slinkerd announced items will be discussed in executive session.

**TOWNSHIP ENGINEERING AND BUILDING & ZONING** – T. Slinkerd noted that LTL Consultants submitted their reports with the standard updates within the Township. On the engineer reports he pointed to items relating to the Kummerer tract and two new concept and sketch plan submissions. The second report outlines permits, inspections and zoning issues.

## **COMMITTEE CHAIR REPORTS**

**OPEN SPACE AND RECREATION** – G. Churach submitted his report to the Board and there were no questions.

**SEWER AND WATER** – J. Bealer submitted a report and noted the daily recorded flows at 61% of purchase allocation indicates the improvements that have been made throughout the system are working quite well.

**FIRE AND AMBULANCE** – D. Raudenbush submitted his reports and there were no questions.

**OLD BUSINESS** - There was no old business to discuss at this time.

## **NEW BUSINESS**

**CONSIDER APPROVAL OF RESOLUTION NO. 745 AMENDING CERTAIN EXISTING TOWNSHIP FEES ASSOCIATED WITH THE ELECTED TAX COLLECTOR** – T. Slinkerd explained the duty of the Board is to decide if an increase in fees is reasonable. Diane DeLong the Township tax collector submitted a statement explaining her request for an adjustment in her single certification fee charge from \$25.00 to \$35.00. There have been significant increases in her office expenses since she took office in 2016. She canvassed other tax collector certification fees throughout Montgomery County noting they range between \$25.00-\$50.00 per certification. She stated if approved, the \$35.00 per certification fee would remain the same through her term ending December 31, 2025. Motion by D. Waldt, second by H. Llewellyn and unanimously carried to approve Resolution No. 745 amending certain existing Township fees associated with the elected tax collector from \$25.00 to \$35.00 per single certification.

## **PUBLIC COMMENTS**

Chuck Note, 2137 E. Horseshoe Drive thanked the police department for traffic stops on Moyer Road.

Rich Kummerer, 1303 Farmington Avenue has a complaint about a tree sign that should be removed, and he gets conflicting answers from a police officer and the LTL code officer. There is a very detailed ordinance in place, and no one seems to want to enforce it.

## **COMMISSIONER COMMENTS**

D. Read, concerning a public comment on the definition of ‘open space’ and how it relates to ordinances, he would like to get that clarified as he looked at the ordinance and it is not clear.

**EXECUTIVE SESSION** - The Board convened in Execution Session at 7:17 pm to discuss matters of litigation, personnel and real estate with no action to follow. The Board reconvened at 9:45 pm.

**ADJOURNMENT** – The meeting was adjourned at 9:46 pm.

Respectfully submitted,



Jeannie DiSante, Township Secretary