

**Minutes - Board of Commissioners
Upper Pottsgrove Township**

August 10, 2005

A meeting of the Board of Commissioners was held on Wednesday, August 10, 2005, at the Upper Pottsgrove Township Administrative Office, 1409 Farmington Avenue, with Commissioners Gallisdorfer, Noll, Reeves, Schaeffer and Taylor present. Also present were Solicitor Charles D. Garner, Jr., Township Engineer John Theisen, Township Manager Michael Cotter and Township Secretary Cynthia Saylor. There were 18 people in the audience. Mrs. Reeves called the meeting to order at 7:00 P.M.

MOMENT OF SILENCE - Mrs. Reeves requested a moment of silence in honor of the men and women who have served and are currently serving our country in the armed forces.

PLEDGE OF ALLEGIANCE - Those assembled pledged allegiance to the flag.

PUBLIC COMMENT:

REGINALD LEISTER - 1693 Farmington Avenue - Expressed several concerns with regards to the impending sale of the Fire Company's brush truck and questioned if the Township will be encumbering the title to the truck. Mr. Cotter stated the details haven't been worked out between the Township and the Fire Company; however the Township will protect it's financial interests.

HENRY BEALER - 1382 Farmington Avenue - Requested an update with regards to the installation of "deer crossing" signs along Farmington Avenue. Mr. Cotter stated the Public Works Director and the Police Department researched the matter and signs are not warranted.

FINANCIAL REPORT - Mr. Cotter provided an overview of the Financial Report for the month of July.

CHIEF OF POLICE CANDIDATE PRESENTATIONS ON CREATING IN-LINE SUPERVISORS IN THE UPPER POTTS GROVE POLICE DEPARTMENT - Board President Reeves provided a brief summary of the hiring process for the position of Police Chief and introduced the two final candidates to the members of the Board and the audience. Lawrence Mauger and George Harmansky each provided their recommendations with regards to the implementation of in-line supervision within the Upper Pottsgrove Police Department. Following each of their presentations the candidates responded to questions from the members of the Board as well as the public.

RESOLUTION #452 - A Resolution Authorizing Upper Pottsgrove Township to reinstate and recognize Upper Pottsgrove Township Fire Company #1, and Officially Accord It Status As A Volunteer Fire Company of Upper Pottsgrove Township. Commissioner Reeves reported the Fire Company held a special meeting on August 4, 2005, and voted unanimously to accept the Memorandum of Understanding. Commissioner Schaeffer referenced the Memorandum of Understanding whereby it states the Company agrees to provide to the Township a specific status on disciplinary action that occurred against certain members of the Company within the last six (6) months. Mr. Schaeffer stated in his opinion it is important to see what progress has been made prior to the reinstatement of the Fire Company. Commissioner Gallisdorfer questioned what insurability

RESOLUTION #452 CONT'D - the Township has if some of the outstanding issues are not addressed prior to the reinstatement of the Fire Company. Commissioner Taylor requested a clarification as to the establishment of the governing body. Attorney Garner explained the Fire Committee will consist of two (2) members of the Board of Commissioners, the Township Manager, the Fire Chief, the Fire Company President and two (2) citizens at large initially appointed by the Board of Commissioners. He further explained that the Fire Company President and the Fire Company Chief will be appointed by the Fire Committee for an initial three (3) year period. After a brief discussion, a motion by Taylor, seconded by Schaeffer, to adopt Resolution #452. All aye votes.

MEMORANDUM OF UNDERSTANDING - A motion by Noll, seconded by Taylor, to approve and authorize the execution of the Memorandum of Understanding with Upper Pottsgrove Township Fire Company #1. All aye votes.

RESOLUTION #445 - Action on the Administrative Policy - A motion by Schaeffer, seconded by Gallisdorfer, to accept and implement the Administrative Policy Manual. Commissioner Noll expressed concern regarding "at-will employment" and the "procedures for processing a request for information from the township." All aye votes.

ROBERT SLOSS - 2097 Needhammer Road - Questioned if employees are notified of the "at-will employment" prior to them being hired.

ACTION ON THE IMPLEMENTATION OF THE HMS EMPLOYEE ASSISTANCE PLAN PROPOSAL - Mr. Cotter stated the Employee Assistance Plan Proposal is a good tool for management and will be beneficial to the employees. A motion by Gallisdorfer, seconded by Taylor, to implement the HMS Employee Assistance Plan Proposal. Aye votes: Gallisdorfer, Reeves, Schaeffer and Taylor. Opposed: Noll. Motion carried.

ROBERT SLOSS - 2097 Needhammer Road - Requested a clarification regarding counseling services provided by the Employee Assistance Plan Proposal.

REVIEW OF THE PROPOSED POTTSTOWN METROPOLITAN REGIONAL COMPREHENSIVE PLAN - John Cover, Montgomery County Planning Commission, was present to discuss the proposed Pottstown Metropolitan Regional Comprehensive Plan. Mr. Cover presented a summary outlining the benefits, goals and objectives of regional planning.

REVIEW OF PROPOSED CONSTRUCTION STANDARDS HANDBOOK - Township Engineer John Theisen proved the first draft of a proposed construction standards handbook that will be beneficial for developers within the Township.

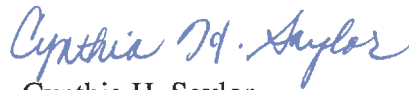
AUTHORIZATION TO ADVERTISE A GRADING PERMIT ORDINANCE - A motion by Taylor, seconded by Schaeffer, to authorize the advertisement and preparation of grading permit ordinance. All aye votes.

APPROVAL OF BILL LIST - August 10, 2005 - A motion by Gallisdorfer, seconded by Taylor, to approve the Bill List dated August 10, 2005, for General Fund in the amount of \$15,986.67; Fire Fund in the amount of \$5,068.01; Park and Recreation Fund in the amount of \$13.29; Sewer Fund in the amount of \$1,685.14 and State Fund in the amount of \$91.27. Total Expenditures - \$22,844.38. Commissioner Noll questioned the invoice from Spectrum Personnel and the amount paid to North End Fire Company. All aye votes.

HENRY BEALER - 1382 Farmington Avenue - Questioned the amount the Township paid to West End Fire Company for fire services.

ADJOURNMENT - There being no further business, a motion by Taylor, seconded by Gallisdorfer, to adjourn the meeting at 11:05 P.M. All aye votes.

Respectfully submitted,



Cynthia H. Saylor
Township Secretary