

Minutes - Special Meeting**November 27, 2006**

On Monday, November 27, 2006, the Budget Committee met at the Upper Pottsgrove Township Administrative Offices, 1409 Farmington Avenue, with Commissioners DeLena, Dolan, Noll and Taylor in attendance. Also present were Township Manager Jack P. Layne, Police Chief Bryan D. Ross, Township Engineer, John Theisen, Township Solicitor Charles D. Garner, Jr. and Township Secretary Cynthia Saylor. There were 2 people in the audience. Commissioner Iatesta was unable to attend the meeting.

EXECUTIVE SESSION - At 7:06 P.M. Commissioner Taylor announced the Board would meet in Executive Session to discuss a personnel matter. The meeting reconvened at 7:20 P.M.

AWARD PLUMBING CONTRACT - CENTRAL FARMINGTON AVENUE - Township Engineer John Theisen reported the Township received three (3) bids for the Farmington Avenue water project. Mr. Theisen recommended awarding the plumbing contract for central Farmington Avenue to the low bidder submitted by Bartman's Plumbing at a cost of \$117,900. A motion by Dolan, seconded by DeLena, to award the plumbing contract for Central Farmington Avenue to Bartman's Plumbing, subject to DEP approval. All aye votes.

RATIFY ACTION - A motion by DeLena, seconded by Dolan, to ratify the Police Chief's recommendation not to offer a permanent position to Officer Kenneth Smith. All aye votes.

CODE ENFORCEMENT OFFICER - A motion by Dolan, seconded by DeLena, to eliminate the position of Code Enforcement Officer effective immediately. All aye votes.

ZONING OFFICER - A motion by Dolan, seconded by Noll, to appoint LTL Consultants as the Zoning Officer of Upper Pottsgrove Township. All aye votes.

OPEN SPACE ORDINANCE - A motion by DeLena, seconded by Dolan, to authorize the Solicitor to advertise the proposed Open Space Ordinance.

WILLOW STREET PROJECT - A motion by DeLena, seconded by Dolan, to authorize the Township Engineer to prepare the bid specifications for the Willow Street project. All aye votes.

PROPOSED 2007 BUDGET

GENERAL FUND - There was a brief discussion regarding the line item for "dues" listed under the Legislative Body portion of the General Fund. **DIANA UPDEGROVE - 1404 Farmington Avenue** - Questioned the status of the bonuses for the Township employees. Mr. Layne reported employee bonuses would be based on budgetary limitations. **POLICE BUDGET** - Police Chief Bryan Ross noted his proposed 2007 budget depicts a reduction in the number of Officers as well as a reduction in the Police Secretary's hours. **DIANA UPDEGROVE - 1404 Farmington Avenue** - Questioned the number of residents using the Pottstown Library. **SEWER FUND** - There was a brief discussion regarding the process of notifying the Borough of Pottstown of new connections to the public sewer system. The Committee discussed the delinquent debt service fees due to the Borough Authority and the implementation of a payment plan for these expenditures.

BUDGET MEETING - Mr. Layne reported the Board of Commissioner will hold a Budget meeting on Wednesday, November 29, 2006, at 7:30 P.M. to discuss the Capital Fund and any other revisions or corrections to the proposed 2007 budget. He further reported the final meeting of the Board will be held on Wednesday, December 27, 2006, to adopt the proposed budget.

ADJOURNMENT - There being no further business, the meeting adjourned at 9:25 P.M.

Respectfully submitted,



Cynthia H. Saylor
Township Secretary

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