

**UPPER POTTS GROVE TOWNSHIP
BOARD OF COMMISSIONERS
March 29, 2023**

A meeting of the Upper Pottsgrove Township Board of Commissioners was held on Wednesday March 29, 2023 at the Upper Pottsgrove Administrative Office, 1409 Farmington Avenue, with Commissioners Trace Slinkerd, Cathy Paretti, Dave Waldt, Hank Llewellyn and Don Read present. Also present were Township Manager Michelle Reddick, Police Chief James Fisher, Public Works Director Chad Davis, Solicitor Eric Frey, Attorney Celso Leite, Jr. and Township Secretary Jeannie DiSante.

PLEDGE OF ALLEGIANCE - Those assembled pledged allegiance to the flag.

Board of Commissioners President T. Slinkerd explained this is an abbreviated meeting due to the regular meeting scheduled for March 20, 2023 being canceled. At that time, air quality and mold testing in the administration offices revealed the need to close the Township building for remediation.

PAYMENT OF BILLS – The March 20, 2023 bill list was presented for approval. Motion by H. Llewellyn, second by D. Read and unanimously carried to approve the payment of bills list of \$206,840.14.

OLD BUSINESS

DISCUSS & CONSIDER APPROVAL OF ESCROW RELEASE NO. 17A FOR POTTS GROVE HUNT – M Reddick explained \$82,500.00 was withheld from the approval of an escrow release at the last Commissioners meeting pending review by the Solicitor. Since then, the review was completed by the Solicitor, and he recommends the release of these funds. There was discussion on the total remaining balance and completion of the development improvements. Motion by D. Waldt, second by H. Llewellyn and unanimously carried to approve Escrow Release No. 17A for Pottsgrove Hunt.

DISCUSS & CONSIDER APPROVAL OF THE UTILITIES & DRIVEWAY EASEMENT FOR 1769 GILBERTSVILLE ROAD – Solicitor Frey explained he spoke to the owner's attorney and they agree on the substance of the documents. However, he has not reviewed the comments. Motion by C. Paretti, second by D. Read and unanimously carried to approve the Utilities & Driveway Easement for 1769 Gilbertsville Road and authorize the execution of the same contingent on the review of the documents by the Township Solicitor.

NEW BUSINESS


DISCUSS & CONSIDER RATIFYING THE CONTRACT WITH BULLDOG CLEANING & REMEDIATION FOR ADMINISTRATION OFFICES – M. Reddick explained the remediation of the administration offices by Bulldog Cleaning & Restoration, LLC and that there will be a third and final change order when the contractor recovers from a medical issue. She asked the Board to ratify the contract payment for the cleaning and remediation of \$14,518.47. This was an emergency situation and the work was previously authorized by the Township Manager. The cleaning and remediation costs do not include the costs for repairs due to the water damage. Motion by H. Llewellyn, second by C. Paretti and unanimously carried to ratify approval of the contract with Bulldog Cleaning & Restoration, LLC for \$14,518.47 for cleaning and remediation of the administration offices.

T. Slinkerd reminded those in the audience that this is an abbreviated meeting as it is the Board's obligation to meet once per month and there will be no other reports or comments heard at this time. The Board will now move into executive session. Solicitor Frey explained that the Sunshine Law allows for the postponement of public comments to future meetings. The next Board of Commissioners meeting will be April 17, 2023.

EXECUTIVE SESSION – The Board convened in Execution Session at 11:15 AM to discuss potential litigation and real estate with no action to follow. The Board reconvened at 12:12 PM.

ADJOURNMENT – The meeting was adjourned at 12:13 PM.

Respectfully submitted,


Jeannie DiSante, Township Secretary