A meeting of the Open Space and Recreation Board was held on Tuesday, July 14, 2026. Those present were Mark McKinnie, Sherry Paup, Gary Novack, and Debbie Sizemore. Also present, Planning & Zoning Admin; Assistant Sherri Griffith. Board of Commissioner E. Taylor & Planning Commissioner Matt Hartzell were in the audience.

PLEDGE OF ALLEGIANCE – Those assembled pledged allegiance to the flag.

APPROVAL OF MINUTES FROM June 9, 2026 – Motion by D. Sizemore, second by S. Paup and unanimously carried to approve the June 9, 2026, minutes as presented.

REPORTS

A. **Green Allies Report:** Ken shared information about the 5K Ruff Mutter Trail Run, scheduled for 9/26/26. The event will include a dog walk, and Pet Fair with several dog rescue organizations will also be in attendance. Personnel & Fire Police will be involved for safety. Parking is provided at the Hillside Aquatic Club Parking Lot. Shuttle will be provided.
B. **Update on PARRC Meeting on June 24, 2026:** Debbie & Sherry attended the meeting. Mark zoomed into the meeting. They felt it was very informative and interesting what other townships are doing. There was a lot of information provided.

NEW BUSINESS

A. **New Archery Hunt Digital Application & Waiver Process ~** Matt Hartzell explained the new online application and waiver process for the Archery Hunt. Following discussion, G. Novack made a motion, second by D. Sizemore and unanimously carried to recommend that the BOC approve the new digital application process and continue approving the program as it did last year.
B. **Update on Hollenbach Park & Gilbertsville Rd Pedestrian Crossing ~** Al Gryga gave M. McKinnie & S. Griffith an update on both items.

Hollenbach Park Timeline:

- **End of June 2026:** Submit NPDES permit application.
- **Early November 2026:** Anticipated receipt of NPDES permit approval.
- **End of 2026:** Finalize construction drawings.
- **January 2027:** Advertise and issue the project for bid.
- **February 2027:** Receive and evaluate bid proposals.
- **March 2027:** Begin construction.

Gilbertsville Crossing Timeline:

- **End of July 2026:** Finalize construction drawings & specifications.
- **Early August 2026:** Issue the project for bid, pending BOC's approval.
- **Late August:** Receive and evaluate bids.
- **December 2026:** Complete Construction.

C. **Update on 185 Maugers Mill Rd Property** ~ E. Taylor reported that the purchase of the property has been approved; however, settlement has not yet occurred and is currently in the works. G. Novack asked which fund would be used for the purchase. E. Taylor responded that the property will be purchased through the General Fund due to past experience and want to keep options open. At this time, no decisions have been made regarding the future use of the property.
D. **Update on Township Manager** ~ S. Griffith reported that the Township Manager, Joe Geib started a couple of weeks ago. He has been very busy getting acquainted with the Township and learning about the current projects. She noted that he has a great deal on his plate. S. Griffith expressed her willingness to support him as he settles into the role and hopes for him to be successful. She also shared that he does plan to attend a meeting to introduce himself and meet everyone as things settle. E. Taylor added that he comes with many years of experience, having previously served as an Assistant Manager for Upper Saucon Township.

OLD BUSINESS

A. **Discussion Naming of 2290 Gilbertsville Rd** ~ Table till next month.
B. **Status of Yeck Foundation Grant** ~ Township received $10,000 grant check.
C. **OSR Facebook Page Update** ~ D. Sizemore asked how to handle requests from businesses. All members agreed the page is for informational use only, not for businesses to advertise.
D. **Trail Study Discussion** ~ Table for now for further information.

BOARD COMMENTS – None

PUBLIC COMMENTS – None

EXECUTIVE SESSION – Board members convened into Executive Session at 8:20 PM to discuss real estate with no action to follow. Reconvened at 8:40 PM.

ADJOURNMENT – Meeting adjourned at 8:40 PM.

Respectfully submitted,
Sherri Griffith
Planning & Zoning Administrator